REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

I am writing in response to the request you made to BBSRC under the Freedom of Information Act, which was received on Friday 4 December 2015.

Statement of information requested

Please can I have a organisation structure of all IT, Procurement, Finance and HR services within your organisation, including team name, phone number and team managers name?

Background

The Biotechnology and Biological Sciences Research Council (BBSRC) is one of seven Research Councils that work together as Research Councils UK (RCUK). It is funded from the Government’s Department for Business, Innovation and Skills. BBSRC’s budget for 2014/15 was £509M and it supports around 1,600 scientists and 2,000 research students in universities and institutes in the UK. Information about BBSRC’s mission can be found on our website at http://www.bbsrc.ac.uk/organisation/mission.aspx.

UK Shared Business Services (UK SBS) provides a range of services, including IT, to BBSRC and other public sector organisations. UK SBS enters contracts on its clients behalf and provides services to them.

Duty to confirm or deny

BBSRC holds some of the information requested.

Requested Information

Some of the information requested is already in the public domain. The following link will take you to BBSRC’s disclosure log; http://www.bbsrc.ac.uk/about/openness-transparency/freedom-of-information/bbsrc-responses/ (response 299 will be of particular use). Here you will find information relating to the organisational structure for IT including and team name. The head of IT is Paul Chitson and the telephone number is 01793 413200.

For the information you have requested relating to Procurement, BBSRC does not hold the information requested as these services form part of a larger agreement for the supply of infrastructure and transactional services to the organisation United Kingdom Shared Business Services Ltd (UK SBS) by which is a mutual service provider owned and controlled by its clients. All services are provided under the terms of the Business Services Agreement.

At Annex 1 you will find an organisational structure for our HR team. The Director for HR is Jan Juillerat and the telephone number is 01793 413200.

At Annex 2 you will find an organisational structure for our Finance team. The Director for finance is David Parfrey and the telephone number is 01793 413200.
The information supplied in this document should not be used for sales calls.

If you have any further questions, please contact me quoting the reference number above.

Yours sincerely

BBSRC Freedom of Information Officer

Publication: please note that this response to your request may be published on a public website.

Complaints Process

If you are dissatisfied with how we have handled your request, you may register a formal complaint with the BBSRC Complaints Officer at complaints.officer@bbsrc.ac.uk, who will conduct an internal review.

If you are not happy with the outcome of the internal review, you have the right to apply directly to the Information Commissioner, Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 01625 545 745, https://ico.org.uk/.