5 October 2016

Reference number: Fol - 309

REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

I am writing in response to the request you made to BBSRC under the Freedom of Information Act, which was received on Thursday 15 September 2016.

Statement of information requested

I have been wanting to send a freedom of information request relating to the Council’s existing contracts relating to facilities management.

A. Lift Service and Maintenance  
B. Air Conditioning and Ventilation Servicing and Maintenance  
C. Cleaning and Janitorial  
D. Mechanical And Electrical Maintenance  
E. Property Maintenance And Day To Day Repairs

In regards to the types of contracts I have displayed above can you please send the Council’s primary contracts? Or can you please send me the contract that are above £1000.  

Also, so that I understand the information you have provided to me please state information if the Council doesn’t have any contract I have stated within this request.

1. Contract Type – Please use the list I have provided above  
2. Existing Supplier – Please state the supplier for each contract  
3. Annual Spend- Please can you provide me with the spend for each individual supplier  
4. Contract Duration- please note if there are any extensions period available and if so what?  
5. Contract Start  
6. Contract Expiry  
7. Contract Review  
8. Contract Description- a small description of the type of services included within each contract.  
9. Number of sites covered for each contract e.g. the Council may have a maintenance agreement with a supplier that covers several sites/buildings.  
10. Can you also send me the contact details of the person within the Council that is responsible for each one of these contract your have submitted.

Background

The Biotechnology and Biological Sciences Research Council (BBSRC) is one of seven Research Councils that work together as Research Councils UK (RCUK). It is funded from the Government’s Department for Business, Innovation and Skills. BBSRC’s budget for 2014/15 was £509M and it supports around 1,600 scientists and 2,000 research students in universities and institutes in the UK. Information about BBSRC’s mission can be found on our website at http://www.bbsrc.ac.uk/organisation/mission.aspx.

UK Shared Business Services (UK SBS) provides a range of services, including IT, to BBSRC and other public sector organisations. UK SBS enters contracts on its clients behalf and provides services to them.

Duty to confirm or deny

BBSRC does hold the information requested.
Exemptions

Some information held will be subject to an exemption under the Freedom of Information Act. The information you have requested falls under Section 21 of the Freedom of Information Act.

Section 21 States the following:

The purpose of the section 21 exemption is to ensure that there is no right of access to information via FOIA if it is available to the applicant by another route. Section 21 is an absolute exemption which means there is no requirement to carry out a public interest test if the requested information is exempt. Unlike most exemptions, the circumstances of the applicant can be considered as the information must be reasonably accessible to the particular applicant. In general, information available via the public authority’s publication scheme will be reasonably accessible to an applicant.

Further information on Freedom of Information and exemptions can be found using the following web link; https://ico.org.uk/for-organisations/guidance-index/freedom-of-information-and-environmental-information-regulations/.

Requested Information

BBSRC holds a full disclosure log for Freedom of Information and the information you have requested is already in the public domain and can be found using the following link; http://www.bbsrc.ac.uk/about/openness-transparency/freedom-of-information/. I suggest that you look at response 251 within the disclosure log.

If you have any further questions, please contact me quoting the reference number above.

Yours sincerely

BBSRC Freedom of Information Officer

Publication: please note that this response to your request may be published on a public website.

Complaints Process

If you are dissatisfied with how we have handled your request, you may register a formal complaint with the BBSRC Complaints Officer at complaints.officer@bbsrc.ac.uk, who will conduct an internal review.

If you are not happy with the outcome of the internal review, you have the right to apply directly to the Information Commissioner, Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 01625 545 745, https://ico.org.uk/.