REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

I am writing in response to the request you made to BBSRC under the Freedom of Information Act, which was received on Tuesday 1 March 2016.

Statement of information requested

I am looking to obtain:

- Organisational chart inc. contact names (operational level)
- Contractor/agency staff headcount : current
- Contractor/agency staff headcount : F/Y 2015 - date
- Contractor/agency staff recruitment spend : F/Y 2015 - 2016
- Contractor/agency staff recruitment budget : F/Y 2016 - 2017
- Contractor/agency staff price caps; rates to be applied at BBSRC - Maximum rate per hour / per day (excluding VAT)
- HR Department – Senior contact names and contact numbers and/or email

Background

The Biotechnology and Biological Sciences Research Council (BBSRC) is one of seven Research Councils that work together as Research Councils UK (RCUK). It is funded from the Government’s Department for Business, Innovation and Skills. BBSRC’s budget for 2014/15 was £509M and it supports around 1,600 scientists and 2,000 research students in universities and institutes in the UK. Information about BBSRC’s mission can be found on our website at http://www.bbsrc.ac.uk/organisation/mission.aspx.

UK Shared Business Services (UK SBS) provides a range of services, including IT, to BBSRC and other public sector organisations. UK SBS enters contracts on its clients behalf and provides services to them.

Duty to confirm or deny

BBSRC does hold the information requested.

Requested Information

I shall answer each of your questions in turn;

Organisational chart inc. contact names (operational level)
Information for this part of your request can be found using the following website link; http://www.bbsrc.ac.uk/about/structures/executive/

Contractor/agency staff headcount : current
2

Contractor/agency staff headcount : F/Y 2015 – date

<table>
<thead>
<tr>
<th>Month</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr-15</td>
<td>1</td>
</tr>
<tr>
<td>May-15</td>
<td>1</td>
</tr>
<tr>
<td>Jun-15</td>
<td>2</td>
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</tbody>
</table>
Contractor/agency staff recruitment spend: F/Y 2015 - 2016
£48,208.75

Contractor/agency staff recruitment budget: F/Y 2016 – 2017
£35,150

Contractor/agency staff price caps; rates to be applied at BBSRC - Maximum rate per hour / per day (excluding VAT)
Please see attached annex 1 and annex 2.

- Contingent labour forms part of the common goods and services as defined by the Public Expenditure Committee (PEX (ER) and as such the framework is the preferred route for departments with contingent labour requirements.
- The framework forms part of the response to a review of how central government procures contingent labour undertaken during 2011, including a detailed review of all existing supply models for temporary workers currently in use within the public sector. The project was endorsed by the Commercial Directors in all 17 central government departments. It is the intention that the arrangement will, over time, replace all existing contracts for central government, bringing benefits through aggregation, economies of scale and rigorous central agreement management.
- The arrangement is also a viable option for the wider public sector to use should organisations choose to use them.
- The exercise will apply HMG business rules to govern supply chain behaviours and will apply a consistent commercial model, including controlling charging rates as well as cash-flow within the supply chain payment process. This will deliver significant savings in addition to qualitative benefits, especially enabling SMEs to compete on a level playing field for HMG work below the prime contractor level. The operation of the new arrangements will also generate robust management information that informs departmental demand management and civil service workforce planning – thereby reducing long term costs.

HR Department – Senior contact names and contact numbers and/or email
Liz Hopkinson – Liz.Hopkinson@bbsrc.ac.uk
Andy Perry – Andy.Perry@bbsrc.ac.uk
Louise Williams - Louise.Williams@bbsrc.ac.uk

If you have any further questions, please contact me quoting the reference number above.

Yours sincerely

BBSRC Freedom of Information Officer

Publication: please note that this response to your request may be published on a public website.
Complaints Process

If you are dissatisfied with how we have handled your request, you may register a formal complaint with the BBSRC Complaints Officer at complaints.officer@bbsrc.ac.uk, who will conduct an internal review.

If you are not happy with the outcome of the internal review, you have the right to apply directly to the Information Commissioner, Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 01625 545 745, https://ico.org.uk/.