REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

I am writing in response to the request you made to BBSRC under the Freedom of Information Act, which was received on Tuesday 12 January 2016.

Statement of information requested

Please can you send me the following contract information?

1. **Wi-Fi Provider** - Who is the contracted supplier for the Wi-Fi contract.

2. **Average Annual Spend** – Please state the annual average spend over three years for each supplier. If this is a new contract please state the estimate annual average spends. If there is more than one Wi-Fi provider please split annual for each individual provider.

3. **Number of Wi-Fi Users** - Please state the number of users the Wi-Fi contract is in place for. An estimate number of users will also be acceptable. If there is more than one Wi-Fi provider please state the number of users for each individual provider.

4. **What is the contract Type**; 1. WiFi= WiFi contract, 2. Managed=Part of a larger contract, 3. In-house=is the Wi-Fi managed and maintained in-house.

5. **Number of Locations/Site** - I require the number of locations/sites the Wi-Fi contract is contracted for. If there is more than one Wi-Fi provider please state the number of sites for each individual provider.

6. **End User Offer** - What the Wi-Fi offers to the end users e.g. Unlimited, Pay as you go, free 1 hour access or just free access. If there is more than one Wi-Fi provider please state the number of sites for each individual provider.

7. **Manufacturer Name/Brand** - Please provides me with the brand names of the Wi-Fi equipment which may include manufacturers of the access points and routers. If there is more than one Wi-Fi provider please state the Manufacturers Name for each individual provider.

8. **Contract Description** - Please provide me with a brief description of the solution in place for Wi-Fi and any other services provided under the contract. If there is more than one Wi-Fi provider please state the contract description for each individual provider.

9. **Actual Contract Start Date** - Please can you state the Start date of the contract. If there is more than on Wi-Fi provider please split contract dates for each individual provider.

10. **Actual Contract Renewal/Expiry Date** - Please can you state the renewal/expiry date of the contract. If the contract is coming up for renewal if possible please state the likely outcome of the Wi-Fi contract.

11. **Contact Details** - I require the person from within the organisation responsible for the Wi-Fi contract. Can you please provide me with their full contact detail including contact number and an email address? If there is more than one Wi-Fi provider please state the contract details for each individual provider.

If the organisation doesn’t have a Wi-Fi contract in place please state when the organisation plans to have a Wi-Fi contract in place. Please do this by providing me with a month and
year and if possible what type of solutions they plan to want in place and the number of locations.

**If this service is provided in-house please provide me with:**

1. Number of Users
2. Number of Locations/Site
3. End User Offer
4. Manufacturer Name/Brand
5. Contact Details- I require the person from within the organisation responsible for the Wi-Fi

**If the organisation has this service (Wi-Fi) as part of a managed service please can you provide me with the contract details of the managed contract including:**

1. Current Provider
2. Number of Users- This is normally the total number of staff with the organisation.
3. Contract Description- Please can you provide me with a brief contract description of the overall contract.
4. Contract Expiry Date- Please
5. Contract Review Date
6. Contact Details- I require the person from within the organisation responsible for the Wi-Fi contract. Can you please provide me with their full contact detail including contact number and an email address.

**Background**

The Biotechnology and Biological Sciences Research Council (BBSRC) is one of seven Research Councils that work together as **Research Councils UK (RCUK)**. It is funded from the Government’s Department for Business, Innovation and Skills. BBSRC’s budget for 2014/15 was £509M and it supports around 1,600 scientists and 2,000 research students in universities and institutes in the UK. Information about BBSRC’s mission can be found on our website at [http://www.bbsrc.ac.uk/organisation/mission.aspx](http://www.bbsrc.ac.uk/organisation/mission.aspx).

**UK Shared Business Services** (UK SBS) provides a range of services, including IT, to BBSRC and other public sector organisations. UK SBS enters contracts on its clients behalf and provides services to them.

**Duty to confirm or deny**

BBSRC holds no information for the first two parts of your request. However, BBSRC does hold information relating to the last part of your request.

**Requested Information**

In relation to the first part of the request, Wi-Fi is provided to BBSRC by United Kingdom Shared Business Services Ltd (UK SBS) which is a mutual service provider owned and controlled by its clients. All services are provided under the terms of the Business Services Agreement which is not a contract.

Regarding the remaining part of your request;

1. **Current Provider** - UK SBS, North Star House, North Star Avenue, Swindon, SN2 1FF

2. **Number of Users** – The service covers multiple clients and includes services for internal, external and academic (eduROAM) users and no specific limit on number of users has been set although technological limits do exists.

3. **Contract Description**- Please can you provide me with a brief contract description of the overall contract. - United Kingdom Shared Business Services Ltd (UK SBS) is a mutual service
provider owned and controlled by its clients. All services are provided under the terms of the Business Services Agreement which is not a contract. More information can be found on their website http://www.uksbs.co.uk/Pages/default.aspx

4. **Contract Expiry Date** - Please - The Business Services Agreement has no expiry date.

5. **Contract Review Date** - The Business Services Agreement currently has no agreed review data.

6. **Contact Details** - I require the person from within the organisation responsible for the Wi-Fi contract. Can you please provide me with their full contact detail including contact number and an email address. – Paul Chitson, Associate Director, Information Group, Polaris House, North Star Avenue, Swindon, SN2 1UH, telephone 01793 413200 (not to be used for marketing calls).

You may wish to re-submit that part of your request that BBSRC holds no information for to UKSBS, using the following email address; DPA-FOI@uksbs.co.uk.

There is more information relating UKSBS and Freedom of Information at the following link; http://www.uksbs.co.uk/use/pages/publicationscheme.aspx

If you have any further questions, please contact me quoting the reference number above.

Yours sincerely

BBSRC Freedom of Information Officer

**Publication:** please note that this response to your request may be published on a public website.

**Complaints Process**

If you are dissatisfied with how we have handled your request, you may register a formal complaint with the BBSRC Complaints Officer at complaints.officer@bbsrc.ac.uk, who will conduct an internal review.

If you are not happy with the outcome of the internal review, you have the right to apply directly to the Information Commissioner, Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 01625 545 745, https://ico.org.uk/.