REQUEST UNDER THE FREEDOM OF INFORMATION ACT 2000

I am writing in response to the request you made to BBSRC under the Freedom of Information Act, which was received on Tuesday 12 January 2016.

Statement of information requested

I want to submit a freedom of information request for the following information relating to Fixed Telecommunications and Internet Services:

If there is more than one supplier for each of the contract information I am requesting below please can you split each contract individually and not combined. Please also separate the expiry data and spend and number of lines for each supplier. An example of this can be viewed at the bottom of this request.

Contract 1

1. **Current Fixed Line (Voice Circuits) Provider**- Supplier’s name, if there is not information available please can you provide further insight into why?

2. **Fixed Line Contract Renewal Date**- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers

3. **Fixed Line Contract Duration**- the number of years the contract is for each

4. **Type of Lines**- Please can you split the type of lines per each supplier? PSN, Analogue, SIP

5. **Number of Lines**- Please can you split the number of lines per each supplier? SIP trunks, PSN Lines, Analogue Lines

Contract 2

6. **Minutes/Landline Provider**- Supplier’s name (NOT Mobiles) if there is not information available please can you provide further insight into why?

7. **Minutes/Landline Contract Renewal Date**- please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract.

8. **Minutes Landline Monthly Spend**- Monthly average spend. An estimate or average is acceptable.

9. **Minute’s Landlines Contract Duration**: the number of years the contract is with the supplier.

10. **Number of Extensions**- Please state the number of telephone extensions the organisation currently has. An estimate or average is acceptable.

Contract 3

11. **Fixed Broadband Provider**- Supplier’s name if there is not information available please can you provide further insight into why?
12. **Fixed Broadband Renewal Date**: please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers

13. **Fixed Broadband Annual Average Spend**: Annual average spend for each broadband provider. An estimate or average is acceptable.

14. **VOIP/PBX Installation Date of the organisation’s primary telephone system**: please provide day, month and year (month and year is also acceptable).

**Contract 4**

15. **WAN Provider**: please provide me with the main supplier(s) if there is not information available please can you provide further insight into why?

16. **WAN Contract Renewal Date**: please provide day, month and year (month and year is also acceptable). If this is a rolling contract please provide me with the rolling date of the contract. If there is more than one supplier please split the renewal dates up into however many suppliers

17. **Contract Description**: Please can you provide me with a brief description of the contract

18. **Number of sites**: Please state the number of sites the WAN covers. Approx. will do.

19. **WAN Annual Average Spend**: Annual average spend for each WAN provider. An estimate or average is acceptable.

18. **Internal Contact**: please can you send me there full contact details including contact number and email and job title.

If your organisation has a managed services contract which includes all or two out of three of the services stated above please state which of these is included with the contract. It would also be for me to if there are any other service support areas that are included within these contracts.

**Managed Service Contract**

- Number of Extensions
- Type of Lines
- Number of Lines
- Minutes Landline Monthly Average Spend
- Fixed Broadband Average Annual Spend
- WAN Average Annual Spend
- Internal Contact: please can you send me there full contact details including contact number and email and job title.

If there is more than one supplier for each contract please can you separate the contract dates and spend for each supplier. Also if no information can be provided for each of the key data types please explain why there is no information.

**Background**

The Biotechnology and Biological Sciences Research Council (BBSRC) is one of seven Research Councils that work together as Research Councils UK (RCUK). It is funded from the Government’s Department for Business, Innovation and Skills. BBSRC’s budget for 2014/15 was £509M and it supports around 1,600 scientists and 2,000 research students in universities and institutes in the UK. Information about BBSRC’s mission can be found on our website at [http://www.bbsrc.ac.uk/organisation/mission.aspx](http://www.bbsrc.ac.uk/organisation/mission.aspx).

**UK Shared Business Services** (UK SBS) provides a range of services, including IT, to BBSRC and other public sector organisations. UK SBS enters contracts on its client’s behalf and provides services to them.
Duty to confirm or deny

BBSRC does not hold the information requested as these services form part of a larger agreement for the supply of infrastructure and transactional services to the organisation United Kingdom Shared Business Services Ltd (UK SBS) by which is a mutual service provider owned and controlled by its clients. All services are provided under the terms of the Business Services Agreement

BBSRC has no WAN specifically for its use and is part of the Joint Academic Network which provides ISP type services linking academic sites in the UK.

You may wish to re-submit your request to UKSBS Ltd using the following email address; DPA-FOI@uksbs.co.uk who will be able to respond on the services they procure on behalf of their clients.

There is more information relating UKSBS and Freedom of Information at the following link; http://www.uksbs.co.uk/use/pages/publicationscheme.aspx

If you have any further questions, please contact me quoting the reference number above.

Yours sincerely

BBSRC Freedom of Information Officer

Publication: please note that this response to your request may be published on a public website.

Complaints Process

If you are dissatisfied with how we have handled your request, you may register a formal complaint with the BBSRC Complaints Officer at complaints.officer@bbsrc.ac.uk, who will conduct an internal review.

If you are not happy with the outcome of the internal review, you have the right to apply directly to the Information Commissioner, Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 01625 545 745, https://ico.org.uk/.