

# Organiser Feedback Form



All the feedback from this event is very important to BBSRC and will inform our strategy and policy in bioenergy and how similar events are run in the future. Please complete this form as soon after the event as possible. Keep your comments brief and cover the most salient points.

Thank you for organising this event and providing feedback.

## Venue and Audience

- Date and time of event:
- Name and location of venue:
- Number of participants attending the event:
- Number of members of the organising team at the event (including you):
- Please indicate their roles:
  - Providing information on bioenergy
  - Facilitating the dialogue
  - General assistance
  - Other(s)
- Was this an established group/audience?  
If so who were they (i.e. local Women's Institute)?

## Event

Based on your observation of the event:

- What were the main topics that were discussed or seemed of most interest to participants?

- Was there any strong agreement on specific topics/issues? Please say which issues.

- Was there any strong disagreement on specific topics/issues? Please say which issues.

- Based on the level of discussion and debate during the event, how would you describe the initial level of knowledge of the participants on bioenergy? Please tick only the MOST important option:

- o Largely unaware of the issues
- o Generally well-informed about the issues
- o Some knowledge of the issues
- o Other

- How did the participants respond to the event and the activities. Please tick only the MOST important option:

- o Interested
- o Confused
- o Wanting to talk about different topics
- o Participative
- o Bored
- o Other
- o Attentive
- o Adversarial

## Engagement Activities

- Did you use the guidelines to run the event? If so, how useful were they? Do you have any views on how could they be improved?

- Did you use any of the event structure plans suggested on the guidelines:

- o 2 hour plan (plan 1)
- o 2 hour plan (plan 2)
- o 4 hour plan (plan 1)
- o 4 hour plan (plan 2)
- o Your own plan

If you used any of the plans suggested in the guidelines, was it of use? Was there anything about it that you would do differently in a future event? If you used your own plan, why did you decide to use it and what did you do differently from the plans suggested? (If you used your own plan, could you please attach it to this form?)

- Which of the future scenarios available in the toolkit did you use?

- o Scenario 1 'No change of course'
- o Scenario 2 'Bumping along the bottom'
- o Scenario 3 'How green is my Valley?'
- o Scenario 4 'Riding along on the crest of a wave...?'

- Were there resources or activities that worked particularly well? Which?

- Were there any resources or activities that worked less well? What were the difficulties and how do you think they could be overcome in the future?

- Thinking about the event overall, what were the main 'lessons learned' for you personally and for the organising team? Please include positive and negative experiences.

## Organiser

- What was your motivation to run this event? What did you hope to get out of it?

- How will you use your experience and the results of this event in your own work and through your organisation? What might you do differently in your work as a result?

- As a result of this event, would you personally be encouraged to run events like this in the future?

Yes

No

Don't know

■ How well equipped in advance did you personally feel to run this event?

- Very well equipped
- Fairly well equipped
- Not very well equipped
- Not at all equipped
- Don't know

■ In your opinion, is there anything else BBSRC could do to equip you to run events like this in the future?

Name of facilitator: \_\_\_\_\_

Contact telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Please return this form and copies of all other evaluation and feedback materials collected during the event to BBSRC (address below) within one month of completing the dialogue event. Thank you.

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SN2 1UH T: 01793 413368 Email: [marta.entradas@bbsrc.ac.uk](mailto:marta.entradas@bbsrc.ac.uk)

**If you would like to receive further information, please complete the boxes below**

I would like to receive further information from BBSRC about future developments in bioenergy research and policy as a result of this project.

I am happy to be contacted by BBSRC to clarify points I have made or to be asked for more information on this project.

I am happy to be contacted by Sciencewise to hear more about future developments in public dialogue on policy involving science and technology.

**Your details will be held securely in a BBSRC database, shared with CEP and Sciencewise for the purposes above only and not be passed to any other third parties.**

BBSRC (Biotechnology and Biological Sciences Research Council) funds biological research in universities and research centres. We are committed to engaging in dialogue with the public and others around the research we fund.

Sciencewise Expert Resource Centre (Sciencewise) is the UK's national centre for public dialogue in policy making involving science and technology issues. It provides co-funding and specialist advice and support to Government departments and agencies to develop and commission public dialogue activities in emerging areas of science and technology. For more information see [www.sciencewise-erc.org.uk](http://www.sciencewise-erc.org.uk).

Collingwood Environmental Planning (CEP) is an independent multidisciplinary environmental and sustainability consultancy and are the evaluators of the BBSRC Bioenergy dialogue.